

Harrisburg School District No. 7

P.O. Box 208
Harrisburg, OR 97446
Budget Committee Meeting
April 22, 2019

Present: Board Chair Terry Crabb, Board Vice-Chair Justin Thomas, Jason Carothers, Robert Bronson, Jesse Kampfer, Tony Smith, Superintendent Bryan Starr, Business Manager Melanie Neece, Recording Secretary Michele McRae

Absent: Wayne Swango


Josh Johnson joined the meeting at 6:18 p.m.

1. **CALL TO ORDER:** Board Chairman Terry Crabb called the meeting to order at 6:04 p.m.
2. **OPEN SESSION:** Board Chairman Terry Crabb declared the meeting to be in open session at 6:04 p.m.
3. **ELECTIONS:** Justin Thomas nominated Robert Bronson as Budget Committee Chairman. Tony Smith seconded and it was approved unanimously by the Committee. Justin Thomas nominated Tony Smith as Vice-Chairman of the Budget Committee. It was seconded by Jesse Kampfer and it was approved unanimously by the Committee.
4. **APPROVAL OF AGENDA:** Justin Thomas motioned, seconded by Jason Carothers, approved unanimously by the Board: *approve the agenda as presented.*
5. **BUDGET MESSAGE:** Superintendent Starr pointed out that the strategic plan was placed at each Budget Committee Member's spot, and that it is what drives decisions in the District. He then read the budget message which is included in the proposed budget. Terry pointed out that PERS is going up another 5%. Bob asked what the rate is at now. Melanie explained what the current rate is and how much it has gone up. Terry also pointed out that we have lost 90 students. Justin asked if there is any conversation in the state regarding the 11% special education cap. Superintendent Starr said that there was a bill in the legislature, but he is not sure if it's still alive. Justin pointed out that our special education rate is at 17%, so we do not receive funds over the 11% cap. Also, the count of special education students was revised from 197 to 137 to reflect the actual count. In the budget message, the special education cap was revised from 13% to 11% to reflect the state's reimbursement rate.
6. **FISCAL YEAR 2019-2020 PROPOSED BUDGET PRESENTATION:** Jesse asked why there was a large increase in the athletic budget. Melanie explained that some of the coach's stipends were overlooked in the current budget, so more money has been added to the budget. Josh Johnson asked why the technology budget jumped up so much. Melanie said that a plan was implemented to stay on a 5 year plan to keep up on technology. Josh Stauber said that part of it is to upgrade so that all students have Chromebooks. Then, the Chromebooks are cycled out every 4-5 years. In the District DAC, Melanie explained that the LBL-ESD services are going to be more than last year, so that increase is included in the budget. Justin asked if the Board services need to be as high as they are. Melanie said that it should be there as a place holder in case it's needed for bargaining and legal services. Melanie proposed they take the account "Planned Future Events" and put it towards future PERS increases and also, set aside funding for buses that we will be required to upgrade and that we are supposed to be setting funding aside for. She also suggested setting more money aside for maintenance. She budgeted \$16,000 for the buses and \$15,000 to go into the PERS account. She recommended starting this practice to safeguard the District's assets. She said that another increase in PERS has been predicted for the next biennium. She continued to say that she will not allow any money to be spent in Grant Funds that has not been budgeted.
7. **BUSINESS MANAGER AND SUPERINTENDENT:** Melanie said that in the back of the proposed

budget, there is a breakdown of the state school fund and how it is divided out. She said that if there is additional revenue, it would be good to set it aside for future needs. Robert asked how the interest is counted in the bond fund account. Melanie said that she splits the interest out between the bond fund and the general fund based on expenditures posted to the general ledger.

8. **QUESTIONS AND ANSWERS – BUDGET COMMITTEE MEMBERS**: Questions and answers were addressed during the budget presentation.
9. **QUESTIONS AND ANSWERS – GENERAL PUBLIC**: There were no comments or questions from the public.
10. **MOTION TO APPROVE THE PROPOSED BUDGET AND/OR SET FUTURE MEETING DATES**: Terry Crabb motioned that the Harrisburg School District Budget Committee approve the Harrisburg School District No. 7 proposed budget for the 2019-2020 fiscal year in the aggregate sum of \$29,166,576 as presented with noted changes: General Fund: \$9,467,313; Restricted Revenue: \$2,017,692; Debt Service Fund: \$755,308; Capital Improvement Fund: \$16,926,263, and to approve the permanent tax rate of \$4.6552 per \$1,000 assessed value be levied in support of the General Fund for operating purposes subject to Education Limitation (General Governmental) and an additional \$755,308 for the General Obligation Bond Debt Service excluded from the above limitation. The motion was seconded by Justin Thomas and approved unanimously by the Budget Committee.
11. **ADJOURN**: Robert Bronson adjourned the meeting at 7:51 p.m.


Robert Bronson, Budget Committee Chairman


Michele McRae, Recording Secretary