
Harrisburg School District No. 7

P.O. Box 208
Harrisburg, OR 97446
Regular Board Meeting
August 13, 2018

Present: Board Chair Terry Crabb, Board Vice-Chair Justin Thomas, Wayne Swango, Anthony Knox, Josh Johnson, Superintendent Bryan Starr, Business Manager Melanie Neece, Recording Secretary Michele McRae

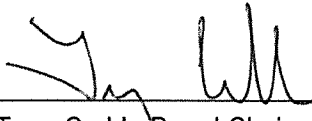
1. **CALL TO ORDER:** Board Chairman Terry Crabb called the meeting to order at 6:28 p.m.
2. **OPEN SESSION:** Board Chairman Terry Crabb declared the meeting to be in open session at 6:28 p.m.
3. **APPROVAL OF AGENDA:** The agenda was amended to add 4: Executive Session. Anthony Knox moved, seconded by Justin Thomas, approved unanimously by the Board: approve the agenda as amended.
4. **EXECUTIVE SESSION:** PER ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
5. **APPROVAL OF CONSENT AGENDA:** Anthony Knox motioned, seconded by Justin Thomas, approved unanimously by the Board: **approve the consent agenda as presented.**
 - A. MINUTES OF THE REGULAR BOARD MEETING OF JULY 16, 2018
 - B. APPROVE FOR HIRE: Tamara Renfro, HSD AP Clerk; Christina Sherrod, HHS Secretary II; Larry Robinson, HHS Basketball Coach;
 - C. RESIGNATIONS: Mariah Sullivan, SLPA
 - D. CHECK LISTING
6. **PUBLIC COMMENT ON AGENDA ITEMS:** There were no comments.
7. **BUSINESS MANAGER'S REPORTS**
 - A. FINANCIAL REPORT: Business Manager Melanie Neece reported that her report was in the Board packet. She pointed out the appropriations page that shows where we are at in the budget. She said that the bills report has been replaced with a check listing which shows transfers that have been made. There were no questions.
8. **SUPERINTENDENT'S REPORT**
 - A. BUDGET COMMITTEE VACANCY: Superintendent Starr reported that there is one vacancy on the budget committee. He urged everyone to talk to people about applying to be a budget committee member.
 - B. BOND PROJECT UPDATE: Todd Smith said that he and Bob Mention have been very busy since they were last here. He said that two requests for RFP's have been published, one for the Landscape Architect and one for the Architectural work. He said that they wanted to revisit the cost estimate for the storage shed. He has contacted contractors and he believes the cost will be close to \$130 per square foot. He said that he will have some written estimates within a week. He said that they were looking at using a design-build project. Bob said that they are proposing going out for one construction contractor, (Construction Manager General Contractor), instead of going out for bids for each project. Terry asked if we do one bid, will we get the best pricing? Todd said no, each project would have bid RFP's and that's where the competitive bidding would take place. Josh asked if they are not happy with the bids would they have the option to negotiate with them. Todd said that if we choose CMGC, it's an open book process. Terry used the Board members as an example, comparing each Board member to individual companies. Josh said that if we choose a

contractor, we are choosing all of his contractors. Bob said that if individual contractors are chosen, it's going to create a lot more work for everyone. Todd said that one of the things that is required by the state is that the state requires that all the jobs have to be advertised. Todd said that collaboration is a benefit. CMGC takes out some of the risk with legalities, as well. Superintendent Starr said that the CMGC would work with the architects. They would like approval at the next Board meeting. Superintendent Starr asked if they wanted to go forward with the storage shed. Bob said no, but that would be the first project of the CMGC. Justin Thomas motioned that TRS Project Management be able to go forward with the RFP for a GMGC. Wayne Swango seconded. Josh said that there should be representation for every project that is going on. Todd said that the website is going to be very informative to the public. Todd said that they met with the district office staff and Alex Allen the technology coordinator. Todd said that they have 16 meetings scheduled between now and the 25th of September. Todd passed out a "Projects and Options" sheet which talked about a feasibility study. Justin asked about the statement at the bottom that says "A contract with the OBDD to seismically retrofit the gym and multipurpose room has been executed." He asked if this was going to be kept separate from the bond projects. Bob said yes, it will be separate. Anthony said that he would like to see the new buildings match what we have, aesthetically, and get the best value. Bob said that there is a list of handyman fixes that need to be done. Bob would like them added to the bond projects. Bob would like staff to compile a comprehensive list to present to the bond advisory committee. He said then with the CMGC, they have the benefit of fixing these things. Terry asked if we could take bond money and hire our people or our own subs. Justin asked if our contract language would preclude certain people from doing certain jobs. Wayne said that we cannot overload our current staff. He also said that we have drainage projects that need to be done, and he doesn't see that on this sheet. It was said that they may fall under the track project. Bob pointed out that he is concerned about inflation. Superintendent Starr reported that PPS needs \$200 million more to finish their projects.

- C. STRATEGIC PLAN UPDATE: Superintendent Starr pointed out that an updated Strategic Plan was included in the Board packets.
- D. BOARD SELF-EVALUATION: It was decided to discuss the Board self-evaluation during the meeting instead of having a separate meeting. Terry went through each standard and reported the outcome of the self-evaluation.
- E. BOARD GOALS/STRATEGIC PLAN: Superintendent Starr said that usually the Superintendent puts together goals for the Board to work towards. He suggested that they use the three main goals from the Strategic Plan. The Board would show support for the Strategic Plan along with the facilities upgrades and support of the bond. The consensus of the Board was to use Superintendent Starr's idea.
- F. CELEBRATIONS: Superintendent Starr reported that we have been down one person in the District Office since July 1. Our new accounts payable clerk will be starting on Thursday. Superintendent Starr recognized Melanie for all of her hard work. On Tuesday, there was a very strong sale of our bonds. Wayne asked how that helps us. Superintendent Starr said that we received a very high rating, so by the time he walked in the door at Piper Jaffray at 8:30 a.m., most of the bonds had already sold. Wayne asked how we get the \$4 million. Superintendent Starr said that he is compiling everything, and on August 21 they will finalize everything with the bond council, and they will send paperwork to ODE, and the money will be available in the spring of 2019. He said that another school district spent their \$4 million first before they touched the bond money.
- G. BOARD COMMENTS: Superintendent Starr said that this is a new section for this year that he would like to have, so that Board members will be able to add their comments. Justin Thomas said that last weekend they wrapped up the Harvest Festival. The FFA raised money on parking lot duty, and they raised over \$2000.00. He said that there is a group of individuals who are committed to making FFA a success. Anthony Knox read a statement. He resigned his position as

a Board member effective immediately. He expressed his gratitude for his time on the Board. Superintendent Starr said that he will reach out to the Budget Committee members to see if there is any interest, as well as advertise to see if there is any interest in the community. The consensus was that we advertise to see who is interested and then interview them in open session.

9. **ADJOURN:** Terry Crabb adjourned the meeting at 7:57 p.m.



Terry Crabb, Board Chairman

Michele McRae, Recording Secretary