

## Harrisburg School District No. 7

P.O. Box 208  
Harrisburg, OR 97446  
Regular Board Meeting  
December 10, 2018

Present: Board Chair Terry Crabb, Board Vice-Chair Justin Thomas, Wayne Swango, Josh Johnson, Jason Carothers, Superintendent Bryan Starr, Business Manager Melanie Neece, Recording Secretary Michele McRae

Absent: Justin Thomas joined the meeting at 7:23 pm.

1. **CALL TO ORDER:** Board Chairman Terry Crabb called the meeting to order at 7:01 p.m.
2. **EXECUTIVE SESSION:** PER ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations.
3. **OPEN SESSION:** Board Chairman Terry Crabb declared the meeting to be in open session at 7:10 p.m.
4. **APPROVAL OF AGENDA:** Wayne Swango motioned, seconded by Josh Johnson, approved unanimously by the Board: ***approve the agenda as presented.***
5. **APPROVAL OF CONSENT AGENDA:** Wayne Swango motioned, seconded by Josh Johnson, approved unanimously by the Board: ***approve the consent agenda as presented.***
  - A. MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 13, 2018
  - B. APPROVE FOR HIRE: Amanda Klein, HES Library Assistant
  - C. SECOND READING POLICIES
  - D. CHECK LISTING
6. **WELCOME AND RECOGNITION OF VISITORS AND DELEGATIONS**
  - A. STUDENTS OF THE MONTH: Olivia Martinez from Harrisburg High School, Destiny Stewart from Harrisburg Middle School, and Milly Serratos Neri from Harrisburg Elementary School were all honored for their dedication to academics and citizenship.
  - B. LEADERSHIP REPORT: There was no Leadership Report this month.
7. **CURRICULUM/ACHIEVEMENT/LEARNING/TEACHING**
  - A. STEPHANIE SATHER: Oregon law requires that our health teacher report to the Board with her current health curriculum. She outlined the topics that she teaches which includes a 4 day parenting project. She talked about the current curriculum that she is using with the students. She just received the real care baby grant, so she will be able to buy another real care baby. The real care baby has a temperature gauge, sensors and a computer chip that tells the teacher how long the baby sat in a car seat, how long the baby cried, and a lot of other data. Mrs. Sather has had positive feedback from the real care baby program. One of the senior projects is learning about diseases. She has a Q&A box in her room, so that if someone has questions that they are too embarrassed to ask about in class, they can drop the question in the box, and Mrs. Sather will address it.
8. **PUBLIC COMMENT ON AGENDA ITEMS:** There were no questions or comments.
9. **BUILDING PRINCIPALS REPORTS**
  - A. HIGH SCHOOL: Josh Stauber reported that attendance is going well. He is looking into online courses for next year. Leadership could not be here tonight, but they are working on food baskets for families in need for the holidays.
  - B. MIDDLE SCHOOL: Darci Stuller's report was included in the Board packet.
  - C. ELEMENTARY SCHOOL: Attendance is going well. Enrollment is at 380 students. There was a 90.5% conference attendance rate. 262 books have been read by the OBOB club. The Regional

OBOB competition is in March. Leadership went shopping for turkeys for holiday food baskets.

#### **10. BUSINESS MANAGER'S REPORTS**

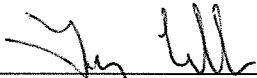
- A. FINANCIAL REPORT: Business Manager Melanie Neece reported that her financial report and check listing were sent to the Board. The estimated ending fund balance was reduced from the previous month. There were no questions or comments from the Board.

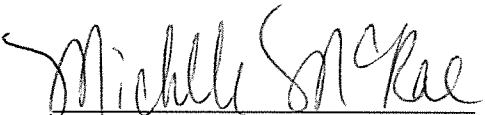
#### **11. SUPERINTENDENT'S REPORT**

- A. BOND PROJECTS: Superintendent Starr said that there was a Board work session before the Board meeting. He said if anyone had any questions, Bob Mention, Todd Smith, and Glas Architects were here to answer them. Terry Crabb said that he would like to see the Seismic, track and two new classrooms at the elementary school and would like to discuss those items to get them off the table. Wayne asked about remodeling the main entrance of the middle school. He wanted to know what we would be getting for that. Todd explained that there is an ADA ramp that needs to be constructed, a secure vestibule with secure hardware, but no reconfiguring of the space. The exterior component is driving costs at the middle school. The ramp in the front of the building is not up to code. Justin pointed out that older buildings don't always meet with code, but they're not always required to update everything. Glas architects said that if the front secure vestibule is being redone, then the inspectors may come back and say that since the ramp is connected, we may be required to bring the ramp up to code. Justin asked if the hall could be redone without doing the front door. The Glas representative said yes, but to consider the liability. Glas said that the ramp is a small portion of the \$608,000 budget for the middle school projects. The ramp will be about 10% of the budget. Wayne said that he didn't think at this point we should take pieces away from projects and projects needed to be completed correctly. Todd suggested voting on the deferred maintenance and safety, the high school seismic project, and the track upgrade items tonight. Terry thought those three projects are mandatory. Justin said that he is fine with moving forward on these. Todd said that he didn't mention the cooling in the middle school that is part of the \$608,000 budget. Terry asked if they approve the Option 3 projects, will that be enough for them to get started. Todd said that he would like more, but he understands the difficult decisions that they need to make. Wayne asked how the seismic project affects the addition to the gym. Glas said if they started the project and then added on to the gym, it would not be an efficient project. Terry Crabb asked if we approve this at the January 14, 2019 meeting would that be enough time to get started on the projects. Glas said that it hurts them a little bit and puts us behind schedule. Wayne said that he would like to see the storage building as an add-on to an existing building. Todd said that if it's an add-on to the gym, it would save \$175,000. Terry pointed out that they have not addressed security and safety, and there's only 1-2 million left. Jason Carothers said that if they add onto the gym, they will get better value. Justin Thomas motioned to approve Option 3, seconded by Wayne Swango, approved unanimously by the Board: approve the construction projects listed in Option 3 as presented. Glas asked if option 2 will most likely be passed next month, so that they can move forward with the Seismic project on the high school gym. Terry said that they are thinking it will be a stand-alone building as long as the board agreed. Glas said that it will be a stand-alone concrete building with restrooms and all the fittings. With option 2, the weight room will stay where it is. Wayne asked how much would be saved without bleachers or 10 feet less on the building. The CMGC said we would save \$200,000. Jason Carothers said we are not solving the congestion of the wrestling room.
- B. BUDGET ADJUSTMENT/SCHOOL CALENDAR ADJUSTMENT: Superintendent Starr said that we are down in enrollment and the budget was designed with twenty-two more students than are currently enrolled. The ESD said that we need to cut this year's budget. Superintendent Starr's suggestion is to cut 5 instructional days and 1 curriculum day from this year's calendar. Wayne Swango moved, seconded by Josh Johnson, and approved unanimously by the board: cut the days from the 2018-2019 school calendar as presented in the Board packet.

- C. MOTION FOR REDUCTION IN FORCE: In talking with the principals, they agreed that cutting one classified position would be the least disruptive to the student body. Justin Thomas moved, seconded by Jason Carothers, approved unanimously by the Board: approve the reduction in force by one classified position.
- D. OSBA RESOLUTIONS: Superintendent Starr explained the resolutions from OSBA as recommended by the legislature. Wayne Swango moved, seconded Justin Thomas, approved unanimously by the board: approve the OSBA resolutions as presented.
- E. STATE PERSONNEL DEVELOPMENT GRANT: Superintendent Starr said that we were awarded a State Personnel Development Grant. For 2018-2019 we received a \$19,207 grant for a local education agency coach, and for 2019-2020 another \$19,859, and for 2020-2021 an additional \$20,261. Josh Johnson motioned, seconded by Wayne Swango approved unanimously by the Board: approve the State Personnel Development Grant as presented.
- F. STRATEGIC PLAN: Superintendent Starr said that he has the plan data updated and filled in and will send it out to the Board.
- G. CELEBRATIONS: A large number of families were helped by the food baskets that were put together. Darrick and Joy did a good job reaching out to the community with the recent tragedy.
- H. BOARD COMMENTS: There were no comments.

12. **ADJOURN:** Terry Crabb adjourned the meeting at 8:17 p.m.

  
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Terry Crabb, Board Chairman

  
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Michele McRae, Recording Secretary